

Scheduling Booths – Lottery Selections

View this video: https://www.youtube.com/watch?v=aaaClqLs_8o or follow the steps below

Log into Smart Cookies and navigate to Booths>Schedule a Booth

When the lottery is open, this bar will display which includes information on open and close dates, number of requests and number of wins that may be awarded.

Open: Lottery

Opens On: **Sep 27 @ 09:00 AM** Closes On: **Sep 29 @ 09:00 PM**

Max Requests: **6** Max Premium Wins: **1** Max Total Wins: **2**

A list of available locations will display on a grid on the right. A location with a “P” indicates it is a premium booth. You can search for locations by name, zip code or city to narrow your search. There are also a number of filters to find available locations by a specific date, time, distance from a zip code and more.

The screenshot shows the booth scheduling interface. On the left, there is a search bar and a list of locations with filters for Lottery, FCFS, and Premium. The locations listed are Family Bike, Giant, Highs, and Royal Farms. In the center, there is a map showing the location of Patuxent River Park. On the right, there is a calendar for February with a time slot selector for Saturday, February 25, from 04:00 PM to 07:00 PM.

Click on a location to open a calendar. Available dates appear in blue. Click on the date to open up available timeslots. Click on the time slot desired and save. Multiple time slots can be selected from this page. You will receive a message confirming that you have requested this location. Return to Booths>My Reservations to see a list of all booths requested.

The screenshot shows the My Reservations page. It displays 1 Results. The table has columns for STORE, ADDRESS, CITY, ZIP CODE, DATE, TIME, PREMIUM, TYPE, and STATUS. The row shows a reservation for Family Bike at 1286 MD 3, Crofton, 21114, on Saturday, Feb 25, from 04:00 PM - 07:00 PM, with a status of REQUESTED.

STORE	ADDRESS	CITY	ZIP CODE	DATE	TIME	PREMIUM	TYPE	STATUS
Family Bike	1286 MD 3	Crofton	21114	Saturday, Feb 25	04:00 PM - 07:00 PM	<input type="checkbox"/>	LOTTERY	REQUESTED