

# TROOP CAMPING IN 10 EASY STEPS

(GSWNY property)

## 1. Choose your Camp, Unit and any Optional Activities\*\*

- By visiting the 'Camp' section of [www.gswny.org](http://www.gswny.org), volunteers can browse through information about all our camp properties across the council. Within each camp's page you'll find pictures, rental calendar, and details about pricing.
- **\*\*Not yet ready to tackle a trip with your Girl Scouts on your own? Skip to step #7 for information on training and other opportunities for outdoor adventures**

## 2. Choose your preferred dates as well as back up dates.

- As mentioned in Step 1, each camp has a rental calendar where you can check for camp and specific unit availability. Based on this, please select your preferred dates as well as back up dates.

## 3. Complete and submit the campsite reservation application and make your initial payment at least 60 days prior to your stay.

- Each camp property has its own reservation application found on its webpage and includes detailed instructions for where to send the application and payment.

## 4. Determine your roster for the camping trip.

- Complete the [Travel Roster](#) for your troop. This form can be found in the GSWNY forms library.

## 5. Confirm your group meets safety ratio and First Aid/CPR requirements.

- After completing your roster, confirm that your group has the proper girl-to-adult ratio based on [Volunteer Essentials](#) and the [Safety Activity Checkpoints](#). Additionally, troops are required to provide at least one First Aid/CPR certified adult when camping on a troop camping trip.

## 6. Confirm with council that all adults have completed background checks and are an approved volunteer

- Any adult who is fulfilling the girl-adult ratio and will be working directly with the girls must fulfill the requirements to be an approved adult which includes a background check and GS membership.

## 7. Consider an optional course such as [Troop Camping Orientation](#) or an [Outdoor Skills Class](#). Watch [GSUSA's Outdoor Videos](#) to enhance your troop's camping experience.

- While not required, these classes provide leaders the skills, knowledge and confidence to facilitate a successful weekend of camping with your Girl Scouts. Check ebiz for the next scheduled class.
- **All this and more is available on the [Outdoor Training page](#).**

## 8. Confirm specially trained staff for optional activities, if necessary.

- Some activities at camp (swimming, archery, boating, ropes course, etc.) require specially trained facilitators in order for troops to participate. Troops/Service Units provide their own certified lifeguards, archery, and boating instructors - GSWNY must receive a copy of that individual's current certification. More information about these classes is available on the [Outdoor Training page](#).
- Reconfirm that you are adhering to the Safety Activity Checkpoints (found on the [Volunteer Resources page](#)) for your chosen optional activities.

## 9. Submit final roster and make final payment.

- Final Rosters and payments are due to GSWNY **1 month prior to your reservation date**. This allows GSWNY time to review your roster, confirm all adults attending are approved volunteers, ratio is met, and there is a certified First Aider with your group. Additionally, if any of these conditions have not been met, troops still have time to fix anything necessary.

## 10. HAVE GIRL SCOUT FUN!

- Camping with your Girl Scouts should be an enjoyable experience and it's our goal to provide you with all the tools necessary to have a fun, safe, and memorable adventure at camp!
- Check out the Outdoor badges and journeys for your level in the VTK.
- Reserve an Outdoor Resource Kit from GSWNY to enhance your camp program!