

## President's Award for Service Units

**The President's Award** recognizes the efforts of a service delivery team or committee whose exemplary service in support of delivering the Girl Scout Leadership Experience surpassed team goals and resulted in significant, measurable impact toward reaching the council's overall goals.

**Criteria:** Excellence in Membership Growth, Service Unit Team, Programming, and Volunteer Training & Support. The President's Award recognizes the culmination of efforts of the previous membership year.

**Award:** The honored Service Unit names are engraved on a council plaque bearing the names of previous honorees. In addition to the award, a Service Unit is awarded either \$200 for their Service Unit or \$250 in GSWNY property reservation credit.

Please refer to the Adult Recognitions Guide found on the [GSWNY Adult Recognition page](#) when completing this request for specific information for all adult recognitions and awards.

Nominations must be received by **February 1** for presentation at the GSWNY Annual Meeting.

### Nomination Submission Process

*Please review carefully:*

- The President's Award honors work from the prior membership year, October 1 through September 30. All supporting documents (agendas, flyers, emails, evaluations, or other materials) should reflect this time period and should be submitted together with this form.
- Supporting documents must be labeled to identify which criteria is being satisfied, and organized by category. For example, all documents for Super Service Unit Team section should be grouped together and individual documents labeled at the top S-1, S-2, etc. Some documents may satisfy more than one criteria.
- Please contact your Volunteer Experience Manager or Adult Recognitions Committee support contact if you require assistance in preparing your nomination.
- See next page for submission methods and additional instructions for each type of submission.

## Submission Methods:

### **1** **Email:**

1. Save this form to your computer. Open the file and fill it out. Save again when completed.
2. Send the form as an email attachment to [adultrecognitions@gswny.org](mailto:adultrecognitions@gswny.org)

*NOTE: Electronic submissions should be submitted as one PDF file or you may provide a link to an online drive (e.g. Google drive) which contains all of the documents. Please do not attach multiple files to one email.*

### **2** **Paper copy:**

1. Print pages 2 and 3 of this document. You may print in black-and-white.
2. Print, label, and include additional documentation.

Submit completed request to:  
Girl Scouts of Western New York, Inc.  
1000 Elmwood Ave, Door #9  
Rochester, NY 14620  
Attention: GSWNY Adult Recognition Committee

Nominee Service Unit Name:

Service Unit Manager(s):

Your Name:

Your position:

Address:

City:

State:

Zip:

Day Phone:

Evening Phone:

Cell Phone:

Email Address:

## Membership Growth: Complete 3

*Your Volunteer Experience Manager can provide membership data.*

- |  |       |           |
|--|-------|-----------|
| M-1: Met Early Renewal goal  | Goal: | Achieved: |
| M-2: Met Girl Renewal goal   | Goal: | Achieved: |
| M-3: Met Adult Renewal goal  | Goal: | Achieved: |
| M-4: Developed and implemented a New Volunteer welcome and onboarding plan ( <i>provide written document</i> )         |       |           |
| M-5: Hosted a girl or adult recruitment in collaboration with Community Engagement Specialist ( <i>provide flyer</i> ) |       |           |
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## Super Service Unit Team: Complete 3

*Please provide copies of agendas and/or evaluations.*

- S-1: Have 7 core positions filled: Service Unit Manager, Finance Consultant, School Recruiter, Troop Manager, Product Program Manager-Cookies, Product Program Manager-Fall, Delegate
  - S-2: Service Unit Team met separately at least 4 times per year
  - S-3: Service Unit Team holds a planning meeting in late spring/summer for coming membership year
  - S-4: Use evaluations for events and Service Unit meetings, and use feedback in your planning
  - S-5: Have a girl member of your Service Unit Team
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## Programming: Complete 3

*Please provide copies of agendas and/or flyers.*

- P-1: Hold an event to promote the 5 skills of the cookie program
  - P-2: Do a camp promotion activity such as an Outdoor Skills Day or Summer Camp presentation done by girls from your service unit
  - P-3: Hold an event for D/B/J girls using the Girl Scout Leadership Experience
  - P-4: Hold an event for C/S/A girls using the Girl Scout Leadership Experience
  - P-5: Host a Higher Award information event for leaders and parents
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## Volunteer Training and Support: Complete 3, including V-1\*

*Please provide copies of handouts, agendas, meeting minutes, and/or flyers.*

- V-1\* (*required*): Create welcoming, interactive and enriching SU meetings
  - Review sections of SUM Playbook on Leading Successful Leader Meetings
  - Develop a Pre- and Post-meeting Communication Plan
  - Follow the recommended meeting outline from the SUM Playbook
  - Develop incentives for leaders to attend leader meetings
- V-2: Offer mini-trainings during at least 2 SU meetings during the year
- V-3: Provide informal appreciation to volunteers at 2 meetings during the year
- V-4: Participate in formal Adult Recognitions process by requesting Tenure/Years of Service pins, presenting Volunteer of Excellence and/or submitting nominations for approval to the Council Adult Recognitions Committee
- V-5: 80% of the Troop Finance Report are received by GSWNY by deadline
- V-6: Schedule at least 15 minutes of structured networking into leader meetings