



NSF FORM PRODUCT PROGRAM ELECTRONIC REIMBURSEMENT

The troop leader completes the form and emails the required documentation by the deadline date to their service unit product program manager.

- Copies of the NSF check are not accepted.
 - The official bank check is required for collection processing and any troop reimbursement.
- Subtract the amount of the NSF check and any bank service fees from the amount due council.
- If you overpay the amount due council the value of the NSF check/bank service fee, complete the Electronic Reimbursement section at the bottom of the form.

Program (check one) ☐ Cookie Program ☐ Fall Product Program

Service Unit _____ **Troop#** _____ **Date** _____

NSF Check was from (check one) ☐ Customer ☐ Parent ☐ Troop Volunteer

Name on Check _____

Check Number _____

Address _____

City/State _____ Zip _____

Phone # on Check (home) _____

(cell) _____

Driver License # _____

What has been done to collect the money owed?

Electronic Reimbursement to Troop Bank Account (A TROOP VOIDED CHECK IS REQUIRED FOR PROCESSING)

TROOP BANK NAME _____

TROOP BANK ROUTING NUMBER (9 digits)

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TROOP BANK ACCOUNT NUMBER

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Form Completed By

Troop Leader _____

Home Phone _____

Address _____

Cell Phone _____

City/State/Zip _____

Email Address _____

NSF CALCULATION

Check Amount \$ _____

Was there a bank service fee charged to the troop? () Yes () No

If yes, what was the amount of the bank service fee? \$ _____

Amount declared \$ _____

The following items must be attached:

- NSF official bank check (required)
- Troop bank statement showing service fee

If you receive any payment for the amount declared, email documentation to customercare@gswny.org.